

By-Laws

St. Margaret Catholic School Local Consultative/Advisory Board (LCAB)

Article I Election of Members

Section A.

Lay members shall be elected and/or appointed each year according to the stipulations in the St. Margaret School LCAB Constitution, Article IV, Section 6.

Article II Election of Officers

Section A.

Officers shall be nominated and elected at the final LCAB meeting of the academic year and shall take office at that meeting. A simple majority vote of those voting shall be necessary for election.

Section B.

Election shall be by secret written ballot.

Section C.

Election of the President shall take place first, followed by election of the Vice President, followed by election of the Secretary.

Article III Meetings

Section A.

All LCAB members are expected to attend all LCAB meetings (regular work sessions). If attendance is not possible, notification shall be given to the LCAB president prior to that meeting.

Section B.

Meetings shall be conducted according to an orderly, predetermined agenda.

Section C.

All votes, unless otherwise specified in the bylaws or constitution, shall be hand votes. The vote shall be “for”, “against”, or “abstaining.” A simple majority of those voting “for” shall determine the passage of a motion.

Section D.

Regular meeting date of the LCAB shall be decided by the LCAB each year at the final LCAB meeting of the academic year.

Article IV
Voting

Section A.

A quorum is constituted by a minimum of two-thirds voting members.

Section B.

The LCAB President shall abstain from voting except in the case of a tie vote, where the President's vote shall break the tie.

Article V
Amendments

Section A.

These by-laws may be amended by a vote of two-thirds of the members voting at a regular meeting, the amendment having been presented in writing at the previous regular meeting.

Article VI
Code of Ethics

Section A.

The "Code of Ethics" will be read and signed by all LCAB members at the final LCAB meeting of the academic year. When a new member is appointed to fill a vacancy, he shall sign the "Code of Ethics" within two weeks after being appointed.

Article VII
Voting Policy Statements

Section A.

No policy recommendation may be presented and voted upon at the same meeting. All voting on policy recommendations must occur at a regular meeting.