



ST. MARGARET SCHOOL

St. Margaret School will provide a firm educational foundation of religious values and academic knowledge for each student in a Catholic nurturing environment.

August 13, 2020

Parents,

Below is a brief overview of our COVID-19 Preparedness and Response Plan. The complete plan will be on the school website on Friday if you would like to read the entire document.

Phase 3

- Students will be allowed to sign out chrome books and iPads.
- Preschool students will be provided packets of activities.
- Kindergarten through 5th grade students will be provided a hybrid of packets and online work. Online programs that will be utilized include, but are not limited to, Google Classroom and Seesaw.
- Middle school students will use Google Classroom for instruction.
- Teachers will meet with students using Zoom at least three days a week.
- Any students without online capabilities will be provided with paper packets exclusively.
- A packet pick-up/drop-off will take place once a week at school.

Phase 4

- Staff will be required to wear facial coverings except during meal times.
- All staff and students will wear facial coverings when in hallways and common areas.
- Kindergarten through 5th grade students will not be required to wear facial coverings within their classrooms unless they come into close contact with students from another class.
- Students in grades 6th-8th will wear facial coverings except when eating.
- Students and staff will provide their own facial coverings. Extra facial coverings will be available for anyone who forgets one or needs one.
- Student desks/workspaces will be placed 4-6 feet apart.
- Students will be dropped off and picked up at the side entrance of the school by the church. Parents will not escort their children into the building during normal pick-up/drop-off times.
- and students.
- Staff will be required to complete a daily self-screening for Covid-19 symptoms prior to coming to school.
- Parents and guardians will be required to complete a daily self-screening of the students in their household for Covid-19 symptoms prior to coming to school.
- Allegan County Health Department will be contacted if a confirmed case of Covid-19 is identified. St. Margaret School will assist in providing close contact information for students and staff in close contact with infected student/staff.
- While maintaining confidentiality, parents and staff will be notified immediately of a possible case of Covid-19.
- Lunch will take place in the lunchroom. There will be a staggered schedule. Students will be placed at least 6 feet apart when eating. Students will need to stay seated throughout lunch.
- Two cohorts will have recess at the same time. The cohorts will be separated on the playground by a 6-foot wide space.

Phase 5

- Similar to Phase 4 with adjusted distancing guidelines.